## How to Add Credit Card or EFT in the New System

To ensure a seamless experience for future registrations and automatic billing, please add your credit card or EFT payment information in the system.

- Log in to your account.
- Go to My Info in the top navigation.



• In your profile, scroll to the bottom and open the Financial Info section.



- Click "**New**" to add a payment method.
- Enter your **Credit Card** details. Please check the "Default" option if you want to use this as default payment method for your future billing or program registration.

Detail						
① Туре	Required	Holder Name			Required	
Credit Card	~					
Default		Status				
		Valid				
Times Failed		Billing Address Copy Address from Parent				
0 Notes		Street				
		City				
		Canada				
		British Columbia	a ,	<ul> <li>Zip/Postal Code</li> </ul>		
Cradit Card Datail						
Credit Card Type		Required	Expiry Month		Required	
Visa		~	None		~	

• OR enter EFT info if you select EFT/ACH in the type field.

Detail         © Type         EFT/ACH         © Default         © Default         © Times Failed         O         O         Notes         City         StateProvince         Zip/Postal Code	lit Finance Info Details					Cancel
© Type keywer EFTACH  C H  C H  C H  C H  C H  C H  C H	tail					
EFTACH	Гуре	Required	Holder Name			Regula
Default     Status     Valid     Status     Valid     Billing Address     Copy Address from Parent     City     City     Cheque Detail Bank Name     Begunes     Personal Chequing	T/ACH	~				
O     Street       City     City       State/Province     Zip/Postal Code	Default D Times Failed		Status Valid Billing Address Copy Address from Parent			Require
Cheque Detail Chy Cheque Detail Chy Cheque Detail Chy Cheque Detail Cheq	c		Street			
Cheque Detail Bank Name Requires O Account Type Personal Chequing			City			
Cheque Detail Bank Name Beaures O Account Type Personal Chequing						
Cheque Detail Bank Name  Province  Personal Chequing			State/Province	~	Zip/Postal Code	
Personal Chequing	<b>eque Detail</b> <sup>k Name</sup>	Required	Account Type			Requin
Transit Musehan	l. Number		Personal Chequing			
oank kumber Required I fansk Number	Chumber	Required	Iransic number			Requin
© Account Number Pequired	Account Number	Required				

• Click **Save** to securely store your payment method.

## You are all set!

You have now successfully added a payment method in the system. If you have any questions or need further assistance, please don't hesitate to contact our support team.