



# Club J Out of School Care Registration Forms and General Information

**for RETURNING children**

**2026-2027 School Year**

Contact info:  
Denise Scharen  
Club J Program Coordinator  
Tel: 604.257.5111 ext. 404  
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[clubj@jccgv.bc.ca](mailto:clubj@jccgv.bc.ca)



Karen and Gary Simkin Family  
**Child Development Centre**  
Jewish Community Centre of Greater Vancouver





Dear Families:

Club J Out of School Care registration for the 2026-2027 school year begins in March 2026 (please check the priority information page for your exact date).

Attached you will find forms required for 2026-2027 registration. Please submit all forms:

1. Registration Form
2. Withdrawal/Cancellation Form
3. Parent Agreement
4. Emergency Consent Form
5. Email, Fieldtrip and Photography Consent Form
6. **Photograph of your Child (Registration will not be accepted without a recent photo. Digital or physical copies are acceptable)**

Application forms should be scanned and emailed to [clubj@jccgv.bc.ca](mailto:clubj@jccgv.bc.ca). If you are unable to send electronically, they can be dropped off at the JCC only **after** 8:00am during the days of your specific registration category. **All forms must be completed in order for us to process your registration. Please submit original documents or photocopies. No photographs of forms can be accepted.**

Should you have any questions, please contact me at 604.257.5111 ext. 404 or [clubj@jccgv.bc.ca](mailto:clubj@jccgv.bc.ca).

Sincerely,

Denise Scharen  
Club J Program Coordinator





## Out of School Care Fees

2026-2027 School Year

### Monthly fees – L'Ecole Bilingue

	JCC Member	Non-Member
5 days/week	538.50	656.00
4 days/week	454.50	559.50
3 days/week	365.50	438.00
2 days/week	266.00	320.00

### Monthly fees – Vancouver Talmud Torah

	JCC Member	Non-Member
5 days/week	496.50	605.00
4 days/week	422.50	510.50
3 days/week	340.00	408.50
2 days/week	249.00	293.50

### School Bus Transportation surcharge – VTT and LEB

	Monthly charge
5 days/week	65.00
4 days/week	52.00
3 days/week	39.75
2 days/week	26.50

Bus surcharge is subject to 5% GST

Bus fees are subject to change with 30 days notice

### Monthly fees – Richmond Jewish Day School\*/ VHA and Drop-off

	JCC Member	Non-Member
5 days/week	457.50	555.00
4 days/week	388.50	470.50
3 days/week	314.00	378.00
2 days/week	230.00	271.00

\* Daily school bus transportation to the JCC must be arranged through Richmond Jewish Day School

Children must be enrolled for a minimum of 2 days/week.

Fees:

- include extended care on early dismissal days.
- are processed monthly beginning August 25 through May 25.
- as listed do not include [Child Care Fee Reduction Initiative](#) discount.

Provincial subsidy applications are available through this link: [Affordable Child Care Benefit](#).

Emergency supply fee of \$35.00 will be added to first payment.



# OUT OF SCHOOL CARE CLOSURES 2026 – 2027

SEPTEMBER		
MON 7	Labour Day stat	OSC CLOSED
TUE 8	VSB Schools – First day of School	
TBD	VTT/RJDS/TAV-First day of School	
MON 21	Yom Kippur	OSC CLOSED
WED 30	National Day for Truth and Reconciliation	OSC CLOSED
OCTOBER		
MON 12	Thanksgiving stat	OSC CLOSED
NOVEMBER		
WED 11	Remembrance Day stat	OSC CLOSED
DECEMBER		
DEC 21 – JAN 1	WINTER BREAK (all schools)	OSC CLOSED
JANUARY		
MON 4	Club J resumes after WINTER BREAK	
FEBRUARY		
MON 15	BC Family Day stat	OSC CLOSED
MARCH		
MAR 15-25	SPRING BREAK for VSB schools <i>OSC as usual for VTT/RJDS/TAVstudents</i>	
FRI 26	Good Friday stat	OSC CLOSED
MON 29	Easter Monday	OSC CLOSED
APRIL		
APR 19-30	PASSOVER BREAK for VTT, TAV and RJDS <i>OSC as usual for VSB students except on Passover closures or non-instructional days</i>	
THU 22	Passover	OSC CLOSED
FRI 23	Passover	OSC CLOSED
WED 28	Passover	OSC CLOSED
THU 29	Passover	OSC CLOSED
MAY		
MON 24	Victoria Day stat	OSC CLOSED
JUNE		
FRI 11	Shavuot	OSC CLOSED
TBD	Last day of OSC for VTT, RJDS	
TBD	Last day of OSC for VSB schools	
TBD	Last day of OSC for TAV	

# CLUB J OUT OF SCHOOL CARE 2026-2027 REGISTRATION FORM

(Must be submitted with signed policy form)

(For office use only)

Date: \_\_\_\_\_

Rec. #: \_\_\_\_\_

Staff Init: \_\_\_\_\_

ID # \_\_\_\_\_

JCCGV MEMBER:  YES  NO

CHILD'S LAST NAME: \_\_\_\_\_

CHILD'S FIRST NAME: \_\_\_\_\_

Date of Birth (mm/dd/yy): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Postal Code: \_\_\_\_\_ School Attending in September: \_\_\_\_\_ Grade \_\_\_\_\_

Other siblings in JCC Preschool or Daycare  YES  NO

**PARENT INFORMATION:** (full name please) for mailing purposes

Name: \_\_\_\_\_ Phone (H): \_\_\_\_\_ (W): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_ Cell #: \_\_\_\_\_

Name: \_\_\_\_\_ Phone (H): \_\_\_\_\_ (W): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_ Cell #: \_\_\_\_\_

**Options:** Full-time (Monday to Friday)

Part-time (minimum 2 days/week):  Monday  Tuesday  Wednesday  Thursday  Friday

**Club J**  L'Ecole Bilingue  Vancouver Talmud Torah  RJDS  VHA/drop-off

## METHOD OF PAYMENT

⇒ A deposit equal to one full month's fee is required to secure a space in any child care program. With proper notice, this deposit will be applied to your final month of care.

⇒ In addition to your first payment, an annual \$35.00 fee will be charged for emergency supplies.

⇒ For payment processing, please make sure to have an Xplor account setup with your child listed as a family member.

Signature: \_\_\_\_\_

**Confirmation:** You will receive confirmation of acceptance by April 30 by email. If the program is full, you will be notified and placed on the wait list. In this case, your deposit will not be processed.



## CHILD CARE REGISTRATION and WITHDRAWAL & CANCELLATION POLICY

### Registration:

A deposit equal to one full month's fee is required to secure a space in any child care program.

Children must be registered for a minimum of two days per week.

### Payment Schedule:

Child care fees are paid monthly. Your credit card or EFT will be charged on the 25th of each month. The first payment will be charged in the month before your child's first day of care.

Fees are based on a yearly average rate, therefore the monthly fees for the program remain consistent throughout the year.

A full JCCGV Family Membership or Single Parent Membership (Complimentary Memberships are not applicable) must be current for Priority Registration in March and remain current for the full school year in order to receive Member rates.

### Withdrawal and Cancellation Policy:

If you cancel prior to your child's start date, or if you do not complete the school year, the deposit is non-refundable and cannot be transferred to another program (exception for children transferring programs within licensed child care) or person. If you choose to withdraw your child from any of our licensed child care programs after your child's start date, two full months' written notice (by email to the Coordinator) is required. Notice must be given by the 1st day of a month. The deposit will be applied to your child's last month of care if proper notice is given. Fees are not prorated. Example: If notice is given on March 1, the last day of care will be April 30.

**Transportation:** We currently provide pick-up for children attending L'Ecole Bilingue and Vancouver Talmud Torah. Bus transportation **must** be arranged directly through Richmond Jewish Day School for children arriving from that school.

The JCCGV has the right to cancel any programs with insufficient registration.

Some registration decisions will be made at the Director's discretion.

### YES, I HAVE READ AND UNDERSTAND THE REGISTRATION and WITHDRAWAL & CANCELLATION POLICY:

Parent/Guardian's Name: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This form must be signed and included with your application form.

#### For any questions, contact:

Denise Scharen  
Club J Out of School Care Program Coordinator  
Tel: 604-257-5111 ext. 404  
Email: clubj@jccgv.bc.ca



# Jewish Community Centre of Greater Vancouver

Harry & Jeanette Weinberg Jewish Community Campus

## JCCGV CLUB J OUT OF SCHOOL CARE AGREEMENT 2026-2027

### Board of Directors 2025-2026

**President**  
Jonathan Weisman

**Immediate Past President**  
Alvin Wasserman

**VP Membership**  
Hartley Odwak

**Treasurer**  
Lionel Raber

**Secretary**  
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**Board**  
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Lionel Raber  
Alex Ray  
Zack Ross  
Alissa Segal  
Zev Shafran  
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Jonathan Weisman  
Rebecca Winestock  
Lawrence Zimmering

**Executive Members at Large**  
Zev Shafran  
Nancy Stern

**Lifetime Directors**  
Gary Averbach  
Alan Farber  
Phyllis Moscovich  
Arnold Silber  
Anita Winestock

**Board of Governors**  
Gary Averbach, Chair

**Executive Director**  
Eldad Goldfarb

The following conditions apply and are agreed to with respect to the Club J Out of School Care program at the Jewish Community Centre of Greater Vancouver (JCCGV, JCC, and centre). As a parent of a child or children that is/are enrolled in the Club J program, I accept and agree to the following:

1. That my child/ren's child care fee will be withdrawn on the 25th of the month prior to the 1st of each month by scheduled monthly credit card or EFT payments. If this is not possible, a written note of explanation will be submitted to the Director, (the "Director"), or a late payment fee of \$15.00 per month will be levied.
2. That failure to pay child care fees by the 25th of the month, respective of payment method, may result in notice by the JCC of withdrawal of child care services. If outstanding fees have not been paid, and if a payment schedule has not been agreed to, I understand and agree that my account may be turned over to a Collection Agency.
3. That if you choose to withdraw your child from any of our licensed child care programs after your child's start date, two full months' written notice (by email to the Coordinator) is required. Notice must be given by the 1st day of a month. The deposit will be applied to your child's last month of care if proper notice is given. Fees are not prorated.
4. That a full month's fees must be paid for any month when a child/ren of mine is away from the centre for illness or vacation. I understand that a full month's fee reserves my child/ren's child care space(s).
5. That program fees include an afternoon snack and care during early dismissal days (that are part of the regular school schedule).
6. That official receipts for child care fees will be available at the end of February.
7. That my child must be enrolled for a minimum of 2 days per week.

**A. Financial** \_\_\_\_\_ initial here

8. That I have read the Health section in the parent handbook and agree to follow the stated rules.
9. That I update all health and emergency records for my child.
10. That in order to safeguard the health of all children, the Director has the right to exclude a child from the centre without having to account for the reason(s) therefore.
11. That only medication prescribed by a physician, for which written prescription is provided to the Director in satisfactory form, will be administered to a child by centre staff. I will complete and sign a "Permission to Administer Medication" form whenever requested to do so.

**B. Health** \_\_\_\_\_ initial here

12. That I will sign my child/ren in and out each day. I will notify centre staff if someone other than those authorized by me is authorized to pick up my child/ren.
13. That I list below ALL persons **NOT LEGALLY** permitted to pick up my child.

NAME	AGE	RELATIONSHIP
_____		

Copy of Supreme Court Order provided? Yes \_\_\_\_\_ No \_\_\_\_\_

CORE VALUES: COMMUNITY • RESPONSIBILITY • EXCELLENCE

950 West 41st Ave. Vancouver, BC Canada V5Z 2N7

Phone: 604.257.5111 Fax: 604.257.5119 Email: info@jccgv.bc.ca Web: www.jccgv.com



# Jewish Community Centre of Greater Vancouver

Harry & Jeanette Weinberg Jewish Community Campus

## Board of Directors 2025-2026

### President

Jonathan Weisman

### Immediate Past President

Alvin Wasserman

### VP Membership

Hartley Odwak

### Treasurer

Lionel Raber

### Secretary

Salomon Casseres

### Board

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Alex Ray

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Gary Averbach

Alan Farber

Phyllis Moscovich

Arnold Silber

Anita Winestock

### Board of Governors

Gary Averbach, Chair

### Executive Director

Eldad Goldfarb

14. That the JCCGV, the Director or any employee shall not be liable for any accident or injury that may occur to any child/ren while on a field trip, tour or other activity which is organized by the Director or any child care staff as part of the program of the child care.
15. That I agree to conform to the hours of operation of the centre and will pay an overtime fee if I exceed the known hours of operation. I agree to pay \$20.00 for the first fifteen minutes or portion thereof, plus \$1.00 per minute thereafter, per child, that I am late picking up my child/ren. This amount will be paid within five days of tardiness. I acknowledge and agree that failure to do so may result in immediate dismissal of child/ren.
16. That the JCC reserves the right to reduce the days of attendance or terminate this contract because of any recurring physical, emotional, or verbal act which may result in placing your child, other children and their families, or staff within our program in an emotional, physical, harmful, hurtful or unsafe situation.

### C. Safety and Well-Being of the Child \_\_\_\_\_initial here

17. That I take an active interest in my child/ren's child care and participate in parent meetings, centre fund-raising events and, general work parties.
18. That I complete, and keep updated, the following:
  - (i) Registration Form
  - (ii) Immunization Form
  - (iii) Emergency Consent Cards
  - (iv) Child Information Form
  - (v) Change of address, phone numbers, work numbers, doctors, etc.
19. That the JCCGV child care programs will be closed for the following days: **Fees remain the same.** Thanksgiving Day, Remembrance Day, Family Day, Good Friday, Easter Monday, Victoria Day, National Day for Truth and Reconciliation, Rosh Hashanah, Yom Kippur, Sukkot, Shimini Atzeret, Simchat Torah, Passover and Shavuot.
20. The program runs for 10 months and fees do not include school Professional Days, school closures due to Winter Break, Spring Break, or Passover Break. Please refer to the JCC brochure for additional care for Pro-D Days and Camps.
21. That the JCCGV reserves the right to cancel this Agreement at any time when it is determined by the Director to be in the best interests of the child/ren or the centre.
22. That the fees as specified shall remain fixed for one fiscal year (Sept. 1 – Aug. 31), except under extenuating circumstances. Upon the automatic renewal of the contracts, the fees may be adjusted by the JCCGV. Notice of such fee changes shall be issued at least thirty days prior to the renewal date.
23. If your child is attending Richmond Jewish Day School, bus transportation must be arranged through RJDS.

### D. General \_\_\_\_\_initial here

I hereby acknowledge that I have read and understand and will abide by this agreement and the Parent Handbook.

All of which is agreed to, with intent to be legally bound by the terms herein contained.

Parent Name: \_\_\_\_\_ Child's Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Program Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\* Please note – fees are subject to change at the beginning of the JCC fiscal year (September of each year)

CORE VALUES: COMMUNITY • RESPONSIBILITY • EXCELLENCE

950 West 41st Ave. Vancouver, BC Canada V5Z 2N7

Phone: 604.257.5111 Fax: 604.257.5119 Email: info@jccgv.bc.ca Web: www.jccgv.com

Please attach  
child's photo  
to this form.

## CHILD CARE

### EMERGENCY CONSENT FORM

CCFL3, Rev 04-2009

CHILD'S NAME: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PARENT'S NAME: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

PARENT'S NAME: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ PHONE: \_\_\_\_\_

OUT OF TOWN CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_

CHILD'S DOCTOR: \_\_\_\_\_ PHONE: \_\_\_\_\_

DATE OF MOST RECENT TETANUS SHOT: \_\_\_\_\_

ALLERGIES / MEDICATIONS: \_\_\_\_\_

CHILD'S DENTIST: \_\_\_\_\_ PHONE: \_\_\_\_\_

CARE CARD NUMBER \_\_\_\_\_

### CONSENT

- 1) It is the policy of this facility to notify a parent when a child is ill or needs medical attention. Occasionally we cannot contact parents and we need to get immediate help for the child. Our procedure is to call for an ambulance.
- 2) Please sign the consent below so that we can take the appropriate action on behalf of your child. Return the signed consent to the facility immediately. We will take this consent with us to the emergency centre.
- 3) I hereby give consent for my child \_\_\_\_\_ to be taken to the nearest emergency centre when I cannot be contacted.
- 4) I hereby give consent for my child named above to receive medical treatment.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF PARENT / GUARDIAN

\_\_\_\_\_  
WITNESS

CCFL3, Rev 04-2009

Provided by VCH – Community Care Facilities Licensing



Karen and Gary Simkin Family  
**Child Development Centre**  
Jewish Community Centre of Greater Vancouver



## FIELD TRIP CONSENT

I give my permission for \_\_\_\_\_ to go on all field trips taking place while my child is registered in the program. I realize that staff are not liable for any losses, injuries or accidents that may occur while on the trips.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## PERMISSION TO PHOTOGRAPH

I give my permission for my child to be photographed in the JCC Child Development Centre programs at the discretion of staff. The photos may be used for (please check all that apply):

- Educational Purposes
- Class Projects

JCC Publicity:          Print          Social Media

Child's Name: \_\_\_\_\_ Program: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## EMAIL DISTRIBUTION CONSENT

I give my permission for my email to be distributed to the parents of the other children in my child(ren)'s class.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## ABSENCE NOTIFICATION

The program coordinator must be notified by email or phone if your child will not be picked up by Club J from their school. Some examples: 1) your child is absent from school and will not be picked up or attend Club J, 2) your child has an appointment and you will be bringing them directly to Club J, 3) a last-minute emergency or playdate happens and your child will be picked up from school by you or someone else. Please notify us as soon as you are able, but the latest by 300pm on a regular school day or dismissal time on an early dismissal day. Each family will be allotted three "free". Should you fail to notify us more than three times there will be a \$25.00 penalty charged each time.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_